

# VOLUNTEER BACKGROUND CHECKS & FINGERPRINTING FREQUENTLY ASKED QUESTIONS

#### Why does Araminta require background checks?

Volunteers will be working with a vulnerable population. To protect the safety of program participants, a national and state criminal history report, sex offender registry report, and child abuse registry report is required.

## How often do I have to get a background check?

Volunteers that work directly with program participants or represent the organization publicly are required to submit annual background check requests.

All other volunteers are required to submit background check requests every two to three years.

#### Why does Araminta require fingerprinting?

Fingerprinting is a standard procedure in Maryland for volunteers who may come into contact with children or youth. By completing this process, you will be helping us uphold the highest standards of protection for the youth in our community.

#### How often do I need to get fingerprinted? Why?

Fingerprinting is required every five years to help ensure the safety of volunteers, staff, and the community we serve.

#### Are reports confidential?

Yes, all reports will be kept confidential and known only to Araminta staff and appropriate volunteer leadership.

## Where do I complete my background check?

Background requests are submitted through Coeus Global secure site.

### Where do I complete my fingerprinting?

You can find the nearest fingerprinting location by visiting the <u>Maryland Department of Public Safety and</u> Correctional Services website.

#### How much do background checks cost?

To help defray the cost of training and ongoing volunteer support, we ask you to consider paying the \$21.95 background check fee directly. If this presents a financial hardship for you, please contact our Volunteer Coordinator and other arrangements will be made.

## How much do fingerprinting services cost?

Fingerprinting costs vary depending on the location you choose. If the costs present a financial hardship for you, please contact our Volunteer Coordinator and other arrangements will be made.

## How will I know the findings of my report?

Once your background check is completed, someone from our team will send a notice via email of the status.